

City of Sugar Land

Fire Marshal Inspections—Online 24/7 Service

Request Inspections Online 24/7

It's fast. It's easy. And, help us do our part of being environmentally friendly! To assist our contractors in planning ahead and requesting an inspection any time of the day, we've created an online "Inspection Request Form." Here are the steps to follow: **Step #1 : Log on to: www.sugarlandtx.gov** and

Click Services

Step #2: Under Public Safety Heading

Click on "Schedule an Inspection"

Step #3: Fill out required fields on form

Receive automatic email confirmation

Receive second email with inspection date, time frame, location &, inspector name. It's that easy!

City of Sugar Land
Fire Marshal



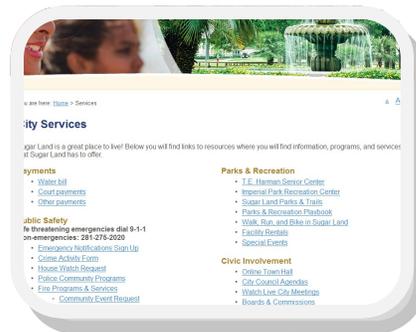
10405 Corporate
Drive
Sugar Land, TX
77478

Main Line
281/275-2873
Inspection Line
281/275-2812

Step #1



Step #2



Step #3
Fill out form

Fire Marshal - Inspection Request Form Sign in to Save Progress

General Information:
Forms submitted before 3:00 p.m. Monday thru Friday (excluding holidays) should be scheduled within 48 business hours. To schedule a ground up or to cancel/reschedule an appointment, please call 281-275-2873.

Fire Marshal fees for tent permits, re-inspections, after hour inspections (2 hour block), and state licensed facilities, i.e., foster homes, day cares, assisted living/nursing homes, medical facilities, etc. must be paid prior to requesting an inspection online via the Revenue Department at Sugar Land City Hall, 2700 Town Center Blvd., Sugar Land, Texas 77479.

Requestor Information:

First Name* Last Name*

Company Phone Number*

E-mail Address for Inspection Confirmations* Permit # (if applicable):

Premise/Business Name:

Premise/Business Address:* Location Specifics (ex. 1st Floor):

Street Address2

Site Contact Name/Phone Number:

Type of Inspection & Time Preferred* Preferred Date of Inspection*

Please select type of inspection & time preferred.

Additional Comments:

Receive email copy

Email address

This field is not part of the form submission.

* indicates a required field

Type of Inspection & Time Preferred*

-- Select One --

-- Select One --

- Access Control (7:30 a.m. only)
- Adoption/Foster Home (a.m.)
- Adoption/Foster Home (p.m.)
- After Hours Inspection (a.m.)
- After Hours Inspection (p.m.)
- Alarm (7:30 a.m. only)
- Certificate of Occupancy (a.m.)
- Certificate of Occupancy (p.m.)
- Complaint
- Inspection for State Licensing (a.m.)
- Inspection for State Licensing (p.m.)
- Kitchen Hood System (7:30 a.m. only)
- Name Change (a.m.)
- Name Change (p.m.)
- Re-inspection (a.m.)
- Re-inspection (p.m.)
- Sprinkler (a.m. - specify cover, hydro, final in comment)
- Sprinkler (p.m. - specify cover, hydro, final in comment)
- Tent (a.m.)
- Tent (p.m.)
- Other (specify in comment)

For Additional Requirements for Scheduling a Fire Marshal Inspection See: *Inspection Question & Answer* Document on Website

If your request is not one of the above, please call the Permit office at 281/275—2270.

Normal Business Hours are 8 to 5 Monday - Friday (Excluding Holidays)

Inspections should be scheduled within 48 business hours.

Dates requested must be more than 24 hours in advance.