

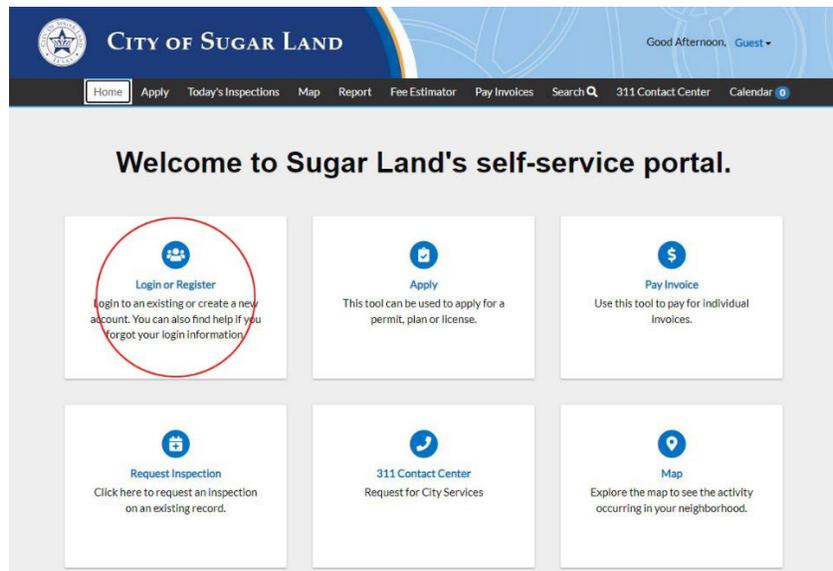


Registering on the Citizen Self Service Portal

Registration is easy and simple. An email address is required.

STEP 1

Go to www.sugarlandtx.gov/CSS and click on the “Login or Register” box.



STEP 2

On the login page, click on the “Register Here” link.

The screenshot shows the login form with the following fields and options:

- Log In**
- * Username
- * Password
- Log In button
- Forgot your password? [Reset it](#)
- Forgot your username? [Email it](#)
- Don't have an account yet? [Register Here](#) (highlighted with a red arrow)





STEP 3

Enter your email address in the field and click “next”. You will then receive an email with a confirmation link, click on that link.

Registration

Step 1 of 4: Email Address

Email

STEP 4

Enter your preferred login information then click “next”. If you have an existing profile on CSS, the system will ask you to verify that profile.

Registration

Step 2 of 4: Login information

I'm not a robot  reCAPTCHA
Privacy - Terms

* Username

* Password

* Confirm Password

Email

STEP 5

Enter personal information then click “next”.





Registration

Step 3 of 4: Personal Info

* First Name

First Name is required.

Middle Name

* Last Name

Last Name is required.

Company

* Contact Preference

* Email Address

Additional Contact Information

Back

Next

STEP 6

Enter an address for your profile then click "submit".

Registration

Step 4 of 4: Address

Country Type

* Address Line 1

Address Line 2

Street Type

Unit Or Suite

City

State

Postal Code

County

* Address Type

Back

Submit

DONE

You have completed the registration process in CSS.

