



CITY OF SUGAR LAND

Environmental & Neighborhood Services Department – Food Inspection Program

111 Gillingham Lane, Sugar Land, TX 77478

Phone: (281) 275-2170 FAX: (281) 275-2360

Application for a Temporary Food Permit Type II

1. Physical Address: _____
2. Property Owner Name: _____
3. Property Owner Contact
 - Phone Number: _____
 - Email: _____
4. Property Owner’s Authorized Agent Name (if applicable): _____
5. Authorized Agent Contact
 - Mailing Address: _____
 - Phone Number: _____
 - Email: _____
6. Property Parcel Number: _____
7. Commercial building sq. footage (if applicable): _____

Schedule:

Mon. Tue. Wed. Thurs. Fri. Sat. Sun.

Times of Operation:

Types of food vendors participating:

Booth Vendors Mobile Food Units

A list of the vendors you currently anticipate participating must be provided on page 2.

In order to submit an application, you will need the following:

1. A Layout Plan of Operations showing:
 - a. Areas where food vendors will be operating
 - b. Fire lanes
 - c. Fire hydrants
 - d. Square footage of commercial office building (if applicable)
2. If you are applying for a Type II permit on behalf of the property owner, you must provide a notarized letter from the property owner granting you authority to do so.

Requirements:

1. Events may not exceed 110 days per permit year.
2. All participating Mobile Food Units must have a City-issued medallion.
3. Booth vendors that do not operate a fixed food establishment within the Sugar Land city limits must also submit a Temporary Food Vendor Application at least 5 days before the first date of attendance. An additional fee of \$21.00 will be assessed per vendor application.
4. All booth vendors must comply with State and Local regulations pertaining to temporary events and the Home Cottage Laws.
5. Sites/events will be routinely inspected to verify compliance with permit requirements.
6. The Property Owner/Authorized Agent must take full responsibility for ensuring the Temporary Food Establishments are complying with all permit requirements. Temporary Food Establishment Type II permits are non-transferable and will be considered void should the event producer change.

As event dates and vendors change from what was originally submitted within this application, it is your responsibility to report those changes to the Food Inspection Program via email to foodinspection@sugarlandtx.gov. Failure to do so could result in the revocation of the Type II permit, the ceasing of operations during an event, and citations being issued to your vendors

_____ Property Owner Name (PRINT)	_____ Property Owner Signature	_____ Date
_____ Authorized Agent (PRINT)	_____ Authorized Agent Signature	_____ Date

FEES:
Temporary Type II Permit fee: \$506.00
Expedited Permit fee: \$27.50
Temporary Vendor fee: \$21.00