



CITY OF SUGAR LAND

Environmental & Neighborhood Services Department - Food Inspection Program
111 Gillingham Lane, Sugar Land, TX 77478
Phone: (281) 275-2170 FAX: 281-275-2360

APPLICATION FOR PERMANENT FOOD ESTABLISHMENT & FROZEN DESSERT PERMIT

Establishment Name: _____

ESTABLISHMENT TYPE: Academy Bakery Catering Service Concessions Convenience Store Dairy Shop
 (Check all that apply) Day Care Full Service Grocery Hospital Hotel Limited Service
 Non-Profit Nursing Home Public School Seafood Market Tavern Wholesale

Other (please indicate) _____
 (Circle One) NEW CHANGE OF OWNERSHIP MODIFICATION OTHER

ESTABLISHMENT PHONE: _____ FAX: _____ EMAIL: _____

PHYSICAL ADDRESS: _____ HOURS OF OPERATION: _____

OWNER NAME (name that appears on the sales tax permit) _____

PHONE: _____ FAX: _____ EMAIL: _____

PERMIT RENEWAL INFORMATION : Your renewal invoice will be mailed within the month prior to the permit expiration date.

WHERE SHOULD ANNUAL RENEWAL INVOICE /PERMIT BE SENT? (Check one) Establishment Corporate (ATTN: _____)

MAILING ADDRESS: _____

EMPLOYEE INFORMATION: Total number of payroll employees (including Mangers) _____ Total number of Certified Food Managers _____

Certified Food Manager: At least of one employee must have a valid CFM certificate from a course accredited by the Texas Department of State Health Services, or by the City of Houston during all hours of food operations. This certification must be posted in conspicuous view to the public. Please visit link for more information: <https://dshs.texas.gov/food-managers/>

FROZEN DESSERT PERMIT INFORMATION: Will your establishment operate a frozen dessert machine? A frozen dessert machine is any machine that freezes, or partially freezes and dispenses frozen desserts for retail sale and distribution (Check one): YES NO

PAYMENT INFORMATION (please select all that apply)

# of Employ	Annual Renewal Fee	Service Fees	
_____ Non-Profit	\$120.25	_____ Frozen dessert excess sample fee	\$120.25
_____ 1 – 4	\$241.00	_____ Food permit special processing fee	\$120.25
_____ 5 – 9	\$483.25	_____ Pre-opening inspection fee	\$181.75
_____ 10 – 25	\$724.75	_____ Pre-opening re-inspection fee	\$120.25
_____ 26 – 50	\$966.25	_____ Food establishment Construction re-inspection fee	\$120.25
_____ 51 – 100	\$1,207.75	_____ Operations re-inspection—41% of fee for existing valid food establishment permit	
_____ 101 +	\$1,449.50	(circle one) \$49.30, \$98.81, \$198.13, \$297.15, \$396.16, \$495.18, \$594.30	
_____ Frozen Dessert Permit	\$ 241.00	_____ Replacement of Food Permit or Medallion	\$23.75

TOTAL DUE: \$ _____

Applicant Name (Print) _____

Inspector Name (Print) _____

Applicant Signature _____ Date _____

Inspector Signature _____ Date _____