



FOR OFFICE USE ONLY
PAYMENT CODE:
REG

CITY OF SUGAR LAND
Department of Building Safety

CONTRACTOR REGISTRATION

- GENERAL PLUMBING MECHANICAL ELECTRICAL
- FIRE IRRIGATION SIGN

COMPANY NAME: _____ PHONE: _____

ADDRESS _____ CITY/STATE _____ ZIP _____

EMAIL ADDRESS: _____ FAX #: _____

STATE LICENSE HOLDER'S NAME: _____
(IF REQUIRED)

STATE LICENSE NO: _____ EXPIRATION DATE: _____

DRIVER'S LICENSE NO: _____ STATE ISSUED: _____
(STATE LICENSE HOLDER OR COMPANY OFFICIAL)

REGISTRATION FEE: \$33.50 (Electrical, Plumbing, Mechanical & Fire Contractors are exempt)

**** REGISTRATION WILL EXPIRE ONE YEAR AFTER DATE OF ISSUANCE ****

NOTE:

1. Please complete a new form if there are any changes to the above information.
2. Revocation or Suspension of Registration
 - Repeated violations of any laws or regulations relating to any construction work (including City Ordinances, City Building Codes or any technical codes)
 - Intentional falsification of registration or permit information
3. Insurance Requirements
 - Submit proof that the contractor has: Workers' Compensation insurance as required by law; general liability insurance of at least \$100,000.00 for any one accident for property damage and \$300,000.00 for any one person for injuries or death; and \$5,000.00 for medical expenses for any one person.

I hereby certify that I have read and examined this document and know the same to be true and correct.

APPLICANT SIGNATURE

DATE

APPLICANT NAME (PRINT)

POSITION WITH COMPANY



Insurance Requirements

Sugar Land Development Code
Chapter 7
Article II. Buildings

Section 7-16. Code Amendments

105.8. *Insurance Required.* As a condition to the issuance of the permit, the Contractor shall submit proof that the contractor has: Workers' Compensation insurance as required by law; general liability insurance of at least \$100,000 for any one accident and \$300,000 for any one person; and property damage insurance of at least \$50,000 for any one accident and \$1,000 for any one piece of property.

**Proof of insurance can be faxed to
Department of Building Safety (281) 275-2271**