



**SPECIFIC APPROVAL REQUEST
APPLICATION**

FOR OFFICE USE
(Rev. 11/8/18)
No Fee Required
Case No. _____ - _____

**Return Your Submittal Monday from 8:00 am- 3:00 pm To Development Planning (Attn: Development Review Coordinator)
Sugar Land City Hall, 2700 Town Center Blvd. North, Sugar Land, TX 77479, Phone#: (281) 275-2780**

Submittal Requirements:

- All materials must be submitted *only* digitally via USB or CD
- Completed application (digitally and paper version)
- Provide an exhibit of proposed design overlaid onto a current aerial image extending 200' foot, minimum, past property boundaries. Clearly illustrate deviation requested.

DATE: _____ **PROJECT NAME OR ADDRESS** _____

Property Location Description (either address or general description based on nearby roadways, etc.) _____

CONTACT INFORMATION

Applicant's Contact Information:

Name _____

Company _____

Address _____

Phone Number _____ Email Address _____

Design Engineer/ Architect Contact Information:

Name _____

Company _____

Address _____

Phone Number _____ Email Address _____

Section of the City Design Standards Impacted: _____

Description of Deviation from the City of Sugar Land Design Standards: _____

City's Design Standards can be found at: <http://www.sugarlandtx.gov/DocumentCenter/View/6622>

Mitigating Factors for Consideration: _____

For City Use Only:

| | |
|---------------------------|-------------------------------|
| Approved by: _____ | Not Approved by: _____ |
| Name: _____ | Name: _____ |
| Title: _____ | Title: _____ |
| Date: _____ | |