

CITY OF SUGAR LAND

Is pleased to offer the opportunity to apply for the position of:

## Paramedic/Firefighter Recruit

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**SALARY:** \$17.65 - \$17.65 Hourly

**OPENING UNTIL FILLED:**

**POSITION DESCRIPTION:**

The City of Sugar Land is looking for people driven by a desire to contribute, committed to public service, and who possess a willingness to be challenged. The Fire-EMS Department is currently recruiting for Paramedic /Firefighter Recruit.

**SUMMARY OF DUTIES:**

Under Direct Supervision of a Lieutenant, this position will perform technical work providing Emergency Medical Services (EMS), rescue operations and appropriate patient care including ambulance transportation at the scenes of emergency situations. Paramedic/Firefighter Recruits are assigned to a 48-hour work schedule per week. Duties are performed under emergency conditions and frequently involve considerable personal hazard while responding to emergency medical calls.

**MINIMUM QUALIFICATIONS:**

- High School Diploma or GED
- 18 years of age
- Valid TX driver's license
- Current Paramedic certification by Texas Department of State Health Services
- Must be able to successfully pass Emergency Services Physical Readiness Test (PRB) within two attempts.
- Upon successful completion of training and receiving Texas Commission on Fire Protection Basic Fire Certification, must successfully pass the operations Physical Performance Test.
- Must be able to obtain Basic Structure Fire Firefighter Certification from the Texas Commission on Fire Protection within two attempts.
- Must complete and pass each step of the selection process.

**ADDITIONAL INFORMATION:** Applicants must provide proof of Current EMS/Paramedic Certification along with their application. Resumes submitted without a City of Sugar Land application or applications submitted after the deadline date will not be considered. Starting salary: \$17.65 an hour + excellent benefits plus paramedic pay. A pre-employment-controlled substance screening, criminal conviction background assessment, and a physical examination will be part of the hiring process. This position will remain open until filled. **Candidates must complete the full application, Background Packet and waivers.**

**Attachments to the application shall include, but not limited to the following proof of current certifications, list of 3-5 professional references and a resume.**

**Sugar Land Fire-EMS Department Steps for Paramedic/Firefighter Recruit Hiring Process is modified to ensure Candidates and Department team members are taking COVID precautions. Interviews may be held via ZOOM, TEAMS, or SKYPE. Other processes have been modified as well.**

**Step 1 Complete an Application:**

This position will remain open until filled. To complete an application, go to <http://www.sugarlandtx.gov/885/Job-Opportunities> scroll to the list of open positions and select Paramedic/Firefighter Recruit. You must complete the on-line application. Background packets must be completed, and submitted at panel interview. It will not be opened and reviewed until applicant receives Conditional Job Offer (if applicable).

**Step 2 Physical Readiness Test (PRB):**

**Monday, August 24, 2020.** Location TBA. Alternate date August 25, 2020 (only if needed).

**Step 3 Testing (Written Exam):**

**Monday, August 24, 2020.** Applicants who pass the Physical Readiness Battery Test (PRB) will be given instructions on Written Test to be completed on-line. Instructions will be provided by on-site Human Resources staff.

**Step 4 Panel Interview:**

Candidates will be notified of a panel interview date and time to be held on **Wednesday, August 26, 2020.**

**Step 5 Profile XT Assessment:**

Candidates moving forward will receive information for completing a Profile XT.

**Step 6 Fire Chief Interview:**

Candidates moving forward will be notified of an interview time with the Fire Chief to occur on **Friday, August 28, 2020.**

Candidates who successfully pass all of the above are placed in an eligibility (applicant) pool. This is not a guarantee of employment; however, the City of Sugar Land does make job offers from the applicant pool.

**Step 7 Conditional Job Offer, Background Checks, Investigations, Medical Evaluation and Drug Screen:**

If a conditional job offer is made to a candidate by the Fire Chief, the candidate must successfully complete background check, medical evaluation and drug screen before a final job offer is made by the Human Resources Department. Candidates should be aware that sensitive or confidential aspects of their personal lives will be explored. Successful candidates will be notified on **Monday, August 31, 2020.**

