



**CITY OF SUGAR LAND'S
INTERNATIONAL ARTS FESTIVAL**
SAT. APRIL 27 | NOON – 6PM
THE CROWN FESTIVAL PARK
18355 SOUTHWEST FREEWAY | 77479 | [MAP](#)

COUNTRY BOOTH AGREEMENT

COUNTRY BEING FEATURED: _____

ORGANIZATION (IF APPLICABLE): _____

CONTACT PERSON: _____

MAILING ADDRESS: _____

CONTACT FOR DAY OF THE EVENT (CELL): _____

EMAIL ADDRESS: _____

The purpose of the Country Booth is to represent the geography, social culture and traditions of the country. This will provide a learning experience about the country and its heritage. We respectfully ask that all exhibits refrain from depicting religious or political icons. The event is non-religious, non-denominational and/or political.

We ask that you provide an interactive activity that is representative of the country to encourage youth participation.

There is **no cost** to participate; however, we ask that you **provide 500-1000 small gifts (trinkets)** to use as giveaways. These will be given to the children that complete the round of country booths and have their passports marked. The idea is to promote visitation to all country booths represented.

Booths are assigned on a first come, first serve basis. The City will determine booth placements. Booth agreement must be signed and returned by **Monday, April 22.**

All design, decorations and materials in the booths must be approved by the City of Sugar Land. The following items are **NOT** acceptable on event grounds: **liquor, tobacco products, drugs and weapons.**

Country Booth Description:

- A covered 8 feet long and 6 feet wide space; 1 table and 2 chairs will be provided (no walls).
- What activity/activities will you provide? _____
 - **All materials must be provided** by the vendor for at the Activity Booth.
- Electricity will not be provided.
- Running water access will not be provided.
- You are required to provide 500-1000 small gifts (trinkets). Please describe the item(s).

- **NO merchandise may be sold at any time. For a for-profit booth, please see artisan application where onsite sales will be allowed for a fee.**

Booths must be set-up by the participant. Set-up begins at 10 AM on **Saturday, April 27, 2019** and must be finished by 11:30 AM. The booth must be staffed and operational from Noon until 6 PM. The booth must be properly cleaned and emptied of all personal property by 7 PM.

If you have questions or need additional information, please do not hesitate to contact Briana Bachemin at 281-275-2887 (Monday-Friday, 8 AM - 5 PM) or by email at bbachemin@sugarlandtx.gov.

Thank you for your interest in the International Arts Festival. We look forward to receiving your application!

THE PARTICIPANT AGREES TO AND SHALL COMPLY WITH ALL POLICIES, PROCEDURES AND REGULATIONS OF THE CITY OF SUGAR LAND. THE PARTICIPANT UNDERSTANDS THAT THE CITY OF SUGAR LAND IS NOT RESPONSIBLE FOR ANY ITEMS THAT ARE STOLEN OR MISSING. THE PARTICIPANT UNDERSTANDS THAT THE CITY OF SUGAR LAND WILL MAKE FINAL DECISIONS AND AGREES TO COMPLY WITH SUCH DECISIONS.

Participant's Name

Signature (Authorized Representative)

Date

Please return this agreement to:

City of Sugar Land
ATTN: Briana Bachemin
10405 Corporate Drive
Suite# 262
Sugar Land, TX 77478
Phone: 281-275-2887
Fax: 281-275-2891

Email: bbachemin@sugarlandtx.gov