



City of Sugar Land

Environmental & Neighborhood Services Department

Food Inspection Program

111 Gillingham Lane, Sugar Land, TX 77478

Phone: (281) 275-2170

FAX: (281) 275-2360

Application for a Temporary Food Permit Type II

1. Physical Address: _____
2. Property Owner Name: _____
3. Property Owner Contact
 - Phone Number: _____
 - Email: _____
4. Property Owner's Authorized Agent Name (if applicable): _____
5. Authorized Agent Contact
 - Phone Number: _____
 - Email: _____
6. Property Parcel Number: _____
7. Commercial building sq. footage (if applicable): _____

Schedule:

Mon Tue Wed Thur Fri Sat Sun

Times of Operation:

Types of food vendors participating:

Tent Food Vendors Food Trucks

A list of the vendors you currently anticipate participating must be provided on page 2.

In order to submit an application, you will need the following:

1. A Layout Plan of Operations showing:
 - a. Areas where food vendors will be operating
 - b. Fire lanes
 - c. Fire hydrants
 - d. Square footage of commercial office building (if applicable)
2. If you are applying for a Type II permit on behalf of the property owner, you must provide a notarized letter from the property owner granting you authority to do so.

Requirements:

1. Events may not exceed 110 days per permit year.
2. All participating Mobile Food Units must have a City-issued medallion.
3. Tent food vendors that do not operate a fixed food establishment within the Sugar Land city limits must also submit a Temporary Food Vendor Application at least 5 days before the first date of attendance. An additional fee of \$20 will be assessed per vendor application.
4. All tent food vendors must comply with State and Local regulations pertaining to temporary events and the Home Cottage Laws.
5. Sites/events will be routinely inspected to verify compliance with permit requirements.
6. The Property Owner/Authorized Agent must take full responsibility for ensuring the Temporary Food Establishments are complying with all permit requirements. Temporary Food Establishment Type II permits are non-transferable and will be considered void should the event producer change.

As event dates and vendors change from what was originally submitted within this application, it is your responsibility to report those changes to the Food Inspection Program via email to foodinspection@sugarlandtx.gov. Failure to do so could result in the revocation of the Type II permit, the ceasing of operations during an event, and citations being issued to your vendors

Property Owner Name (PRINT)	Property Owner Signature	Date
Authorized Agent (PRINT)	Authorized Agent Signature	Date

City of Sugar Land Use Only

FEES:

- _____ **Temporary Type II Permit fee: \$475.00**
 _____ **Expedited Permit fee: \$25.00**
 _____ **Temporary Vendor fee: \$20.00**

Date Received: _____ Received by: _____

Fire Department Planning Department

Environmental & Neighborhood Services Department Economic Development

Permit Granted Signature: _____ Date granted: _____

Permit Denied Signature: _____ Date denied: _____

Reason(s) for Denial:

