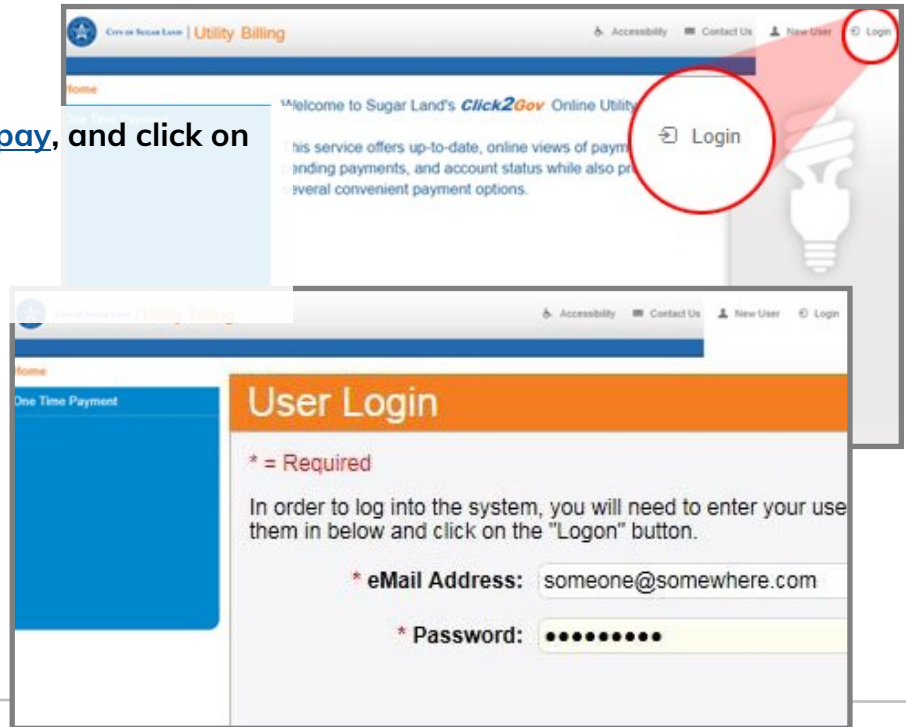


CONNECTING YOUR ACCOUNT

After registering, you will need to add your account to your newly created profile.

Step 1

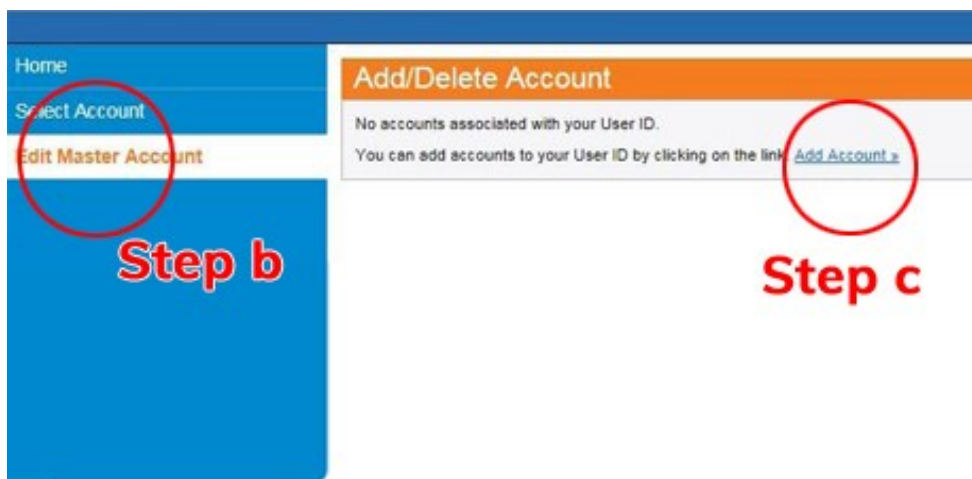
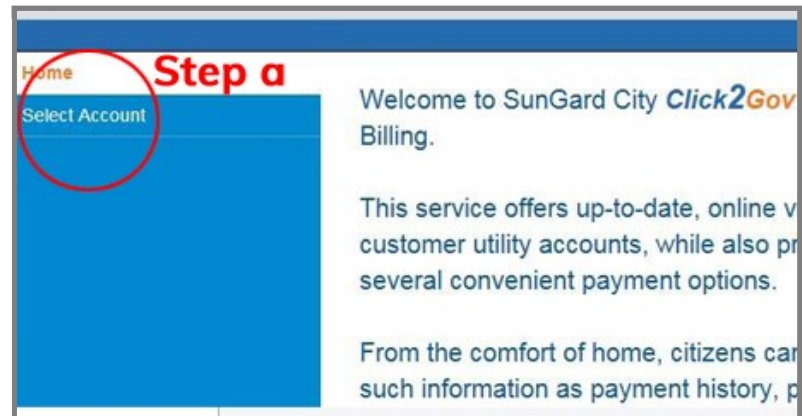
- Go to www.sugarlandtx.gov/billpay, and click on “Login”
- Enter your email and password



Step 2

Once you have logged in:

- a. Click “Select Account” on the left side menu
- b. Then “Edit Master Account”
- c. Under the “Add/Delete Account” panel, click on “Add Account”



CONNECTING YOUR ACCOUNT

Step 3

- Enter your customer account number
- Your full account number is separated by a dash. Please enter accordingly:
 - Part a - numbers before the dash
 - Part b - numbers after the dash
- Click “Submit”
- You will receive an “account added successfully message”

Account Number: 00000875-000012878

* Due Date:

Submit

Step 4

- a. You will now be able to click on “Select Account”
- b. Click on the account number to see your account information

Account Number	Location Address	Total	Auto Pay
00000875-000012878	123 MAPLE STREET	\$40.27	None

Your Account Information

Account Information

Account Number: 00000875-000012878 Location Address: 123 MAPLE STREET
Customer Name: JOHN SMITH SOME CITY, FL
Phone Number: (000) 000-0000

Account Status

[View Actual Bill](#)

Account Status: ACTIVE Payments are allowed
Account Balance: \$40.27 *
Amount Past Due: \$40.27
Cash Only: No

Your last bill was sent on 05/31/2001 in the amount of \$40.27 due on 06/11/2001. You can view your last bill by clicking [here](#).
Your last payment was received on 05/07/2001 in the amount of -\$41.10.

* Transactions that have been authorized but not yet posted may be included.

[Pay Now >](#)

